

Berwick Area Joint Sewer Authority
REGULAR MEETING
DECEMBER 14, 2022
ADMINISTRATIVE OFFICE
1108 FREAS AVENUE
BERWICK, PA 18603

The monthly scheduled and advertised meeting of the Berwick Area Joint Sewer Authority (BAJSA) was called to order by Chairman Steven Fraind at 6:00 pm. The pledge of allegiance to the flag was presented.

Roll call was taken and members in attendance were as follows: Treasurer James Seeley, Asst. Treasurer Donald Kishbaugh, Assistant Secretary Nelson Learn, Asst 2nd Treasurer Gary Pinterich, Chairman Steven Fraind and Vice Chairman Melissa Fisher. Pres. Pro Tem George Welliver and Secretary Ernie Ashbridge were absent. Also, in attendance were Authority Manager Gloria Bobersky, Engineer Dennis Peters, Engineer Erin Threet, HRG and Solicitor Anthony McDonald. Present from the public was Susan Schwartz from the Press Enterprise.

APPROVAL OF MINUTES

Motion made by Donald Kishbaugh to approve the meeting minutes of November 9, 2022. 2nd by Gary Pinterich. All in favor and the motion passed unanimously.

PUBLIC INPUT

Susan Schwartz from the Press Enterprise was present from the public to discuss the rate increase for the Borough of Berwick.

PAYMENT OF BILLS

Motion made by Nelson Learn to approve the payment of bills in the amount of \$192,467.59. 2nd by Melissa Fisher. Roll call vote was taken and was as follows:

N. Learn	-	Yes
J. Seeley	-	Yes
D. Kishbaugh	-	Yes
G Pinterich	-	Yes
M. Fisher	-	Yes
S. Fraind	-	Yes

All in favor and the motion passed unanimously.

REPORTS

HRG

Engineer Erin Threet reviewed the Retainer Engineering Services Agreement for 2023, which now includes payment based on a per meeting fee instead of on an annual lump sum fee, with meeting attendance only “as needed/requested” by the Authority. The Authority will revise the retainer and change the language of the agreement.

The weld on the Air Piping Ditch should be completed by next week under warranty. Reviewed the coloring issue with the ditch pipe. The special cleaner should be delivered soon to clean it off and remove coloring by the January 2023 meeting.

MANAGER

Manager reviewed the employee health insurance for 2023. BAJSA is keeping Capital Blue Cross and changing Gap insurance to AEGIS.

SOLICITOR

Reported his services have been placing and satisfying liens for the Authority.

ENGINEER - PETERS

Dennis Peters reviewed the WWTP barn roof replacement needs, including the old section of the roof which needs replaced and both the new and old roof sections need new gutters and downspouts.

Reviewed that both the Talen and Mercer Street projects have been completed.

NEW BUSINESS

Motion made by James Seeley to approve Pay Application #1 to Don E. Bower Inc. for the Mercer Street Outfall project in the amount of \$45,379.84. 2nd by Donald Kishbaugh. All in favor and the motion passed unanimously.

Motion made by Nelson Learn to approve FINAL Pay Application #2 to Don E. Bower Inc. for the Mercer Street Outfall project in the amount of 3,523.16. 2nd by James Seeley. All in favor and the motion passed unanimously.

Motion made by Gary Pinterich to approve Substantial Completion for the Mercer Street Outfall project. 2nd by Donald Kishbaugh. All in favor and the motion passed unanimously.

Motion made by James Seeley to approve Substantial Completion for Material Only Talen contract from Don E. Bower Inc. 2nd by Nelson Learn. All in favor and the motion passed unanimously.

Motion made by Nelson Learn to approve Change Order #2 in the amount of \$1,502.05 for the Talen installation project. 2nd by Melissa Fisher. All in favor and the motion passed unanimously.

Motion made by Gary Pinterich to approve Change Order #3 in the amount of \$7,508.75 for the Talen installation project for Don E. Bower Inc. 2nd by James Seeley. All in favor and the motion passed unanimously.

Motion made by Melissa Fisher to approve Pay Application #2 for the installation of the Talen line for Don E. Bower Inc. in the amount of \$203,801.57. 2nd by Donald Kishbaugh. All in favor and the motion passed unanimously.

Motion made by Melissa Fisher to approve Pay Application #3 for installation of Talen line for Don E. Bower Inc. in the amount of \$32,028.23. 2nd by Gary Pinterich. All in favor and the motion passed unanimously.

Motion made by Nelson Learn to approve Substantial Completion for installation of Talen line for Don E. Bower Inc. 2nd by Gary Pinterich. All in favor and the motion passed unanimously.

Motion made by Gary Pinterich to approve the 2023 budget. 2nd by Melissa Fisher. All in favor and the motion passed unanimously.

Motion made by James Seeley to approve Resolution #8 of 2022 for PA Small Water and Sewer Program grant in the amount of \$500,000.00 for blower replacement in the WWTP Solids Building. 2nd by Donald Kishbaugh. All in favor and the motion passed unanimously.

ADJOURN

Motion made by Nelson Learn to adjourn. 2nd by Donald Kishbaugh. All in favor and the motion passed unanimously.

The next regularly scheduled BAJSA meeting will be held on Wednesday, January 11, 2023, at 6:00 pm.