

**Berwick Area Joint Sewer Authority**  
**REGULAR MEETING**  
**FEBRUARY 9, 2022**  
**ADMINISTRATIVE OFFICE**  
**1108 FREAS AVENUE**  
**BERWICK, PA 18603**

The monthly scheduled and advertised meeting of the Berwick Area Joint Sewer Authority (BAJSA) was called to order by Chairman Steven Fraind at 6:00 pm. The pledge of allegiance to the flag was presented.

Roll call was taken and members in attendance were as follows: Chairman Steven Fraind, Secretary Ernie Ashbridge, Treasurer James Seeley, Vice Chairman Melissa Fisher, Asst. Treasurer Donald Kishbaugh, Assistant Secretary Nelson Learn, Asst 2<sup>nd</sup> Treasurer Gary Pinterich and Pres. Pro Tem George Welliver. Also in attendance were: Authority Manager Gloria Bobersky, Solicitor Anthony McDonald, Engineer Dennis Peters, and Engineer Erin Threet, HRG. Present from the public was Janel Yorks from the WWTP and Andy Sarge.

**APPROVAL OF MINUTES**

Motion made by Melissa Fisher to approve the meeting minutes of January 12, 2022. 2<sup>nd</sup> by Nelson Learn. All in favor and the motion passed unanimously.

**PUBLIC INPUT**

None

**PAYMENT OF BILLS**

Motion made by George Welliver to approve the payment of bills in the amount of \$264,659.35. 2<sup>nd</sup> by Gary Pinterich. Roll call vote was taken and was as follows:

|              |   |     |
|--------------|---|-----|
| N. Learn     | - | Yes |
| S. Fraind    | - | Yes |
| J. Seeley    | - | Yes |
| D. Kishbaugh | - | Yes |
| G. Welliver  | - | Yes |
| G. Pinterich | - | Yes |
| M. Fisher    | - | Yes |
| E. Ashbridge | - | Yes |

All in favor and the motion passed unanimously.

**REPORTS**

**MANAGER**

Manager Bobersky discussed a grant through the state called Low Income Household Water Assistance Program, good for water and sewer accounts. Reviewed outstanding sewer accounts that have been paying consistently but are not catching up due to the penalties out waying the principal. These accounts may be eligible for this grant.

Motion made by Nelson Learn to write off the balance of \$3,807.86, as a one-time adjustment, for account #407210 owned by Bradley and Joanna Davis of 167 Main Street. 2<sup>nd</sup> by Ernie Ashbridge. All in favor and the motion passed unanimously.

Motion made by Ernie Ashbridge to write off the balance of \$2,895.63, pending final payment of \$1,920.00, for account #407320 owned by Brian Billings of 226 Main Street. 2<sup>nd</sup> by James Seeley. All in favor and the motion passed unanimously.

Manager Bobersky reviewed the upcoming PennDOT milling and resurfacing projects for 2023 with manhole adjustment options available.

Motion made by George Welliver to make the agreement with PennDOT for 75% of the cost being responsible by PennDOT and 25% of the cost being responsible by BAJSA, for manhole adjustments that need to be made during the 2023 milling and resurfacing projects. 2<sup>nd</sup> by Nelson Learn. All in favor and the motion passed unanimously.

**ENGINEER-HRG**

Engineer Threat reported that the Air Ditch project at the WWTP is complete.

**ENGINEER – PETERS**

Engineer Peters reviewed the status of Susquehanna Data, LLC Component #1 for Salem Township to sign, in which time expired. Salem Township requested an extension of time, which was denied, and Engineer sent Component #1 directly into DEP. Currently awaiting the response from DEP and then we can move forward with Part #2 Water Quality Qualification.

**SOLICITOR**

Solicitor McDonald reviewed that the transfer of easements has been completed through the courthouse and have all been accepted and transferred successfully.

**OLD BUSINESS**

Motion made by George Welliver to approve Change Order #2 in the amount of \$17,231.09 for Don E. Bower. 2<sup>nd</sup> by Gary Pinterich. All in favor, with the James Seeley opposed, and the motion passed unanimously.

**NEW BUSINESS**

Motion made by Melissa Fisher to accept low bid for MS4 Engineer for Eaton Street Project design, Quad 3, in the amount of \$43,300.00 in addition to Poplar Street in the amount of \$5,250.00, considering it generates enough credits. 2<sup>nd</sup> by George Welliver. All in favor and the motion passed unanimously.

Motion made by Nelson Learn approve Resolution #1 of 2022 for First Keystone Community Bank Authorizing Officers to execute cash management account agreements. 2<sup>nd</sup> by George Welliver. All in favor and the motion passed unanimously.

Motion made by George Welliver to approve Resolution #2 of 2022 for First Keystone Community Bank for new signature cards. 2<sup>nd</sup> by James Seeley. All in favor and the motion passed unanimously.

Motion made by George Welliver to approve the Substantial Completion for Pioneer Contract. 2<sup>nd</sup> by Melissa Fisher. All in favor and the motion passed unanimously.

Motion made by Nelson Learn to approve Change Order #2 for Pioneer in the amount of \$6,929.00. 2<sup>nd</sup> by Melissa Fisher. All in favor and the motion passed unanimously.

Motion made by George Welliver to approve Final Payment Application #3 in the amount of \$18,610.00 for Pioneer. 2<sup>nd</sup> by Donald Kishbaugh. All in favor and the motion passed unanimously.

Motion made by George Welliver to approve the Letter of Credit for PennDOT HOP for Talen in addition to the use of our own money. 2<sup>nd</sup> by Gary Pinterich. All in favor, with Melissa Fisher abstaining, and the motion passed unanimously.

Motion made by James Seeley to move into executive session. 2<sup>nd</sup> by George Welliver. All in favor and the motion passed unanimously.

Motion made by James Seeley to move back into regular session. 2<sup>nd</sup> by George Welliver. All in favor and the motion passed unanimously.

Motion made by James Seeley to accept the grant from Columbia County in the amount of \$408,195.00. 2<sup>nd</sup> by George Welliver. All in favor and the motion passed unanimously.

Motion made by Gary Pinterich to approve BAJSA enter into an agreement with Martz Technologies to upgrade systems. 2<sup>nd</sup> by George Welliver. All in favor and the motion passed unanimously.

**ADJOURN**

Motion made by George Welliver to adjourn. 2<sup>nd</sup> by Donald Kishbaugh. All in favor and the motion passed unanimously.

The next regularly scheduled BAJSA meeting will be held on Wednesday, March 9, 2022 at 6:00 pm.